**Team Minutes**

**Date:** 18 February 2014

**Attendance:**

* Rachael Beal
* Sean Rappleyea

**Minutes:**

We had a meeting with the customer. We met before hand to make sure we knew that we had the questions that we needed before going into the meeting. The Human Factors team was also there. We had a tour of the studio, saw a demonstration of how they make glass flowers, and had some of the more interesting features of the panes that are completed explained. It is obvious that the artists and the CFO have grand ideas for their site. That said, a good portion of our time was ensuring that we understood the end result that they are looking for, while reminding them that we are building a foundation that the future classes will build upon. We are both afraid that they won’t be happy with what we produce because it will not be to the full potential of what they want.

After meeting with the client, we met with the Human Factors team separately. Both teams are going to create mock ups of what we understood to be the customer’s desires. We will meet up again on Tuesday and keep the best of what everyone created, and make modifications as necessary. Then our team split off and had our own meeting with tasks for the week:

* Both will create a mock up of the site
* Sean
  + Get and upload images / video from the client to our GitHub project
  + Draft project requirements, submit assignment
* Rachael
  + Draft Contact list
  + Add Human Factors team to GitHub project
  + Contact Ross to get clarification on their “Comments” functionality

**Date:** 11 February 2014

**Attendance:**

* Rachael Beal
* Sean Rappleyea

**Minutes:**

Today we discussed a number of logistical points about the Roots of Knowledge project. We will attempt a brief meeting later this afternoon with one of the Human Interfaces students in the hopes of coordinating our customer meeting and development process with them. If that doesn’t work out, we will move forward and arrange a separate meeting with the customer for next week.

We looked at the Facebook page our customer has already established about the project, and from that drew some inspiration about how we want to go about building the website. We decided that we would try and create a “ticker” much like that which is used on Kickstarter, which would allow our client and anyone visiting the site to see how close the project is to its funding goal. We also will include Facebook “Like” and Twitter “Follow” buttons. We would like to also add an option to log in via gmail or Facebook which, if utilized, will allow visitors to leave comments and suggestions. Finally, we are considering a simple database that would store email addresses entered by individuals who wish for updates from our customer about the progress of the project.

All of these ideas are dependent upon customer approval.

**Date:** 4 Feburary 2014

**Attendance:**

* Rachael Beal
* Sean Rappleyea

**Minutes:**

We discussed what I had learned from Scott (previous project manager) about having to physically go to Nephi to make any permanent changes. We both thought about the idea of having a local copy of Server Code that we could work from and make official changes periodically throughout the semester (possibly one major update at the end of the semester).

I also shared the possibility of our team being reassigned to the new UVU Library – Stain Glass Window project. We’re both very excited about that concept.

We both expressed concerns about keeping Server and Client code separate, since everything we’ve done on PluralSight seems geared towards Client-side programming (which we both enjoy). We then wondered exactly how the other team we’ll be paired up with would fit in with what we have to do. Another class mate was listening in and said that he thinks that the other class would go to the user and get the “feel” and do mock ups of how it would look and feel. Then it would be our responsibility to implement. If we get put on “Roots of Knowledge”, we’d want to make sure that we were in the initial meeting with the other team to make sure they don’t promise anything we can’t really deliver.

We officially have been assigned “Roots of Knowledge”. We spoke to Luke and think we have a really good concept of what is supposed to happen. I’m going to email Luke for the Client’s information, and Sean is going to email Professor Love for the 3410-Human Factors team information so we can coordinate a group meeting with each other and then the studio.

**Date:** 28 January 2014

**Attendance:**

* Rachael Beal
* Sean Rappleyea

**Minutes:**

We spent a little bit of time getting to know one another.

* Sean is in the Networking track, Rachael in the CS track.
* Neither have a lot of prior or additional web development experience outside of the prerequisite Web I class.
* This is going to be a learning process for the both of us.

We took a look at the Nephi City Website and had a few possible suggestions for improving performance:

* Find a better way to load pictures (which currently take way too long)
* Keep sites internal or open in a new tab
* The drop down lists have a very odd look and feel to them

We don’t want to make any real decisions until after we’ve talked to the contact on their requirements and desires.

* We asked each other if they had received any email from the teacher with prior group information.
* Just found out in class that we need to contact Luke.
  + We are going to try and have him come to class on Tuesday so we can get the information from him.

By a flip of a coin, Sean got to pick the Team Leader. Rachael is the (un)lucky winner.